Team Feedback Form

You MUST fill out this form by TYPING it or WE WILL NOT ACCEPT IT. Just open the form, type into it, save a copy for your records, then upload to the proper assignment location.

***Failure to turn in a feedback form OR failure to provide meaningful responses****, will result in a loss of 50% of your presentation grade. (for example: “good job!” is not acceptable feedback to provide to your teammates – provide real feedback with real examples! We will average the percentages that were awarded to you by your teammates and scale your project grad accordingly.*

**YOUR Name:**  MD Jubayer 011191079 **Team:K**

**PART 1 – Team Member Contribution**

* Please be honest in your feedback – this form is to ensure that each team member contributed to the project in equal amounts.
* Please write at least 1-3 SPECIFIC examples for each area (please don’t say “they did a good job”)

| **Team Member (list yourself!)** | **Attendance** | **Dependability** | **Quality of Work** | **Describe at least ONE thing that each group member took the lead on** | **What percentage of the final grade would you award this member? (100-0)** |
| --- | --- | --- | --- | --- | --- |
| *Ex) Joe Smith – please put full name* | *Ex) Missed one meeting, but was able to make up the work* | *Ex) Did their work on time, kept to deadlines* | *Ex) Only needed minimal editing, answered all questions* | *Ex) Helped to lead group discussion, wrote the introduction portion of the assignment, etc…* | *Note: These will be averaged and then applied to the final grade of the project for each individual* |
| Nazmul Prodhan | He is always helping with Ideas and always try to attend meeting . | He always did his work on time and always finished his tasks before the deadline | His quality of work is excellent as he used to provide vital information for our team which later helped us to progress and he also used to do his work on time. | He was the one who always provided us with some ideas to work with. He completed the Affinity diagram by himself and also provided the Data Analysis Process for our project. He also used to provide guidelines when we needed them. Our data collection process which was Contextual inquiries was also selected by him. | 95 |
| Taposh Das | He was the one who always helped us by providing information while we were late in  class.did all the meeting with team . | He always did his work on time and always finished his tasks before the deadline and also help others with their works | His quality of work is also excellent because he was one of the main idea generators of our group. And used to finish his work on time. | He used to provide us with many innovative ideas. He is the man behind creating the scenario in our project report. With the help of  Jubayer he also managed to create a beautiful storyboard for our project. | 96 |
| Md Tarifuzzaman | He sometimes missed some classes but never missed any of the meetings. Even though he missed some of the classes but always collected the regular notes and project updates regularly | He always did his work on time and always finished his tasks just before the deadline. He is a little bit lazy but it’s ok because he always finishes his tasks on time | His quality of work is also excellent. He used to handle his tasks with great effort something we face delay | He also used to provide us with solutions for the side effects of our ideas. He manages to create a beautiful user persona for our project by analyzing the data and Affinity Diagram. | 92 |
| Md. Jubayer | Although I was not able to attend classes because of complications,(full time job and some corporate projects )I believe in his dedication. With a lot of complications, he always provided us with new ideas and also did all the tasks on time.Also trying to attend all the meeting.sometimes he can't attend full meetings because of his job. But he never compromise with project tasks. | Most of the time I finished my work but sometimes I could not manage to work on time because of my full time job and some corporate project. But when this happened I used to inform other members and finished the work as soon as possible. | I provide good quality of work is but I believe  Sometimes I was not able to provide my best due to some office work and corporate project works . otherwise I try my best for this project. | I helped with writing the first section of our project report.most of the writing part and some vital idea generation I also helped Taposh for creating the storyboard and yamin in different tasks . I also provided many ideas for our project which later on used in improve our project work. | 91 |
| Yamin Hossain | He never missed any of the meetings. He used to arrange my teammates for the meeting sessions. I used to collect all the missing information from different sources . | He have always done my work on time. He also help us when some of my teammates were lagging behind | Over all he take the lead and help everyone to their work also. | He also wrote the first section of the project report with the help of Jubayer and wrote the second section of the project report by himself. He always provided ideas and insight for our team project and helped our team to decide the possible system that would be suitable for our project. | 94 |

| **Team Member (do not list yourself)** | **Would you work with this Team member again?** | **Overall comments & Comments for Your Team Members (to be shared with your teammates)** |
| --- | --- | --- |
| *Ex) Joe Smith* | *Ex) yes , but with hesitation because….* | *Ex) You were super helpful, would work with you again! Next time, be more communicative with your team and respond to emails. Be sure to edit your work carefully.* |
| Nazmul Prodhan | Yes, it will be fun to work with him later because he always supported me when I needed help | So helpful always stay with team discussions always reply on project group in time. and You were always helpful to me and provided me with the necessary guides I needed. If later on I need to pick a partner for my group I will definitely pick in the first place. |
| Taposh Das | Yes, because he is warehouse of new ideas | A good person and an entertainer for our group. Your behavior always amused us. I want to work with you in future |
| Md Tarifuzzaman | Yes, but with hesitation because sometimes it feels like he doesn’t share anything | You good minded. Just a little bit of communication will help you to overcome the current situation.have some communication gap. |
| Yamin Hossain | Yes, because of his dedication | As a team leader a good person and attentive about project. Im interested in future project work with him. |

**(THERE IS ANOTHER PAGE TO THIS – PLEASE KEEP SCROLLING OR FLIP OVER)**

**PART 2 – Final Comments: *Do you feel that you team worked effectively together? What do you think contributed to the success/failure of your group work? Do you have any comments or concerns about this project? (please write something in this area to receive credit)***

**Answer:**

Together we can make our project successful .My team worked effectively together. The main reason for this success is we are all friends. We have known each other from the very beginning of our university life and share the same types of thoughts.befor We did some course together. We have better understanding and communication among us . That's why I think we can do this better in time .

**PART 3 – Anything that I need to know? *Group dynamics, problems, etc… (please write something in this area to receive credit)***

I believe all of us are experienced with this kind of project. My team members are trying very hard to make our project successful. Sometimes it seems like we are lagging behind, such as submitting tasks by the deadline. The main reason behind this all of us are in the final year of our university life. Managing a proper time is so difficult for us as we have to do different kind of projects and assessments as a final year student . Along with all this things I believe we can do our best to make our project complete in time and we will able to achieve a good grade in the end of this semester .

**Please TYPE your FULL name here to certify that you personally filled out this form and believe everything to be accurate and true: \_\_MD Jubayer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**